



Penallta House
Tredomen Park
Ystrad Mynach
Hengoed
CF82 7PG

Tŷ Penallta
Parc Tredomen
Ystrad Mynach
Hengoed
CF82 7PG

For all enquiries relating to this agenda please contact
Rebecca Thomas (Tel. 01443 864245: Email: thomar7@caerphilly.gov.uk)

Date: 6th May 2009

PLEASE NOTE THE TIME AND LOCATION

Dear Sir/Madam,

A meeting of the **Corporate Health and Safety Committee** will be held at the **Council Offices, Penallta House (Sirhowy Room)** on **Wednesday, 13th May 2009** at **1.00 p.m.** to consider the matters contained in the following agenda.

Yours faithfully,

Stuart Rosser
CHIEF EXECUTIVE

A G E N D A

1. Declarations of Interest.
2. To appoint a Chairman.
3. To appoint a Vice-Chairman.
4. To approve and sign the following minutes:-

Corporate Health and Safety Committee held on 11th February 2009 (minutes nos. 1-8, on page nos. 1-3).
5. To receive and consider the following reports:-
 - (1) Draft Accident Reporting and Investigation Policy and Corporate Management Arrangements;
 - (2) Accident Statistics Report.
6. To receive and note the following information items:-
 - (1) Corporate Health and Safety Group;
 - (2) Recent HSE Updates;
 - (3) Health and Safety Audits.

Chief Executive: Stuart Rosser
Prif Weithredwr: Stuart Rosser

7. To receive and consider the following reports which in the opinion of the Proper Officer may be discussed when the meeting is not open to the public and first to consider for each item whether the public interest test requires that the meeting should be closed to the public for consideration of these items.

- (1) Asbestos Contract Issues;
- (2) Legionella Update.

Circulation:

Councillors Mrs. A. Collins, P.J. Bevan, D.T. Hardacre, G. Hughes, A.G. Higgs, C. Hobbs, A.J. Pritchard.

Trade Union Representatives

Appropriate Officers